"I HAVE AN IDEA" FORM

The purpose of this form is to allow employees to provide ideas of how to help Wake County Alcoholic Beverage Control save money, become more efficient, more productive, more organized, etc. Employees (individuals or groups) who are interested in sharing their ideas on how to do this are encouraged to fill out this form and submit it to the General Manager. Please supply a separate form for each idea. This completed form can be placed within the Store's weekly submitted paperwork, emailed, or hand delivered to the Main Administrative Offices. Any suggestions listed can remain anonymous if an employee (or group of employees) so chooses. Wake County ABC Administrative staff will take these ideas, analyze potential costs, consider feasibility, and weigh options. If any ideas are instituted in place, credit will be given to those employees who provided the initial suggestion.

DATE: _____

EMPLOYEE'S NAME(S) *(leave blank if choosing to remain anonymous)*: _____

_____

MY IDEA WOULD AFFECT *(check all that apply)*:

- ❒ Stores
- ❒ Warehouse
- ❒ Maintenance
- ❒ Law Enforcement
- ❒ Main Office Administration

IDEA DETAILS *(please supply separate sheets for each idea so as to eliminate confusion. Feel free to include pictures if this would help explain things):*

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